



## Open Signal Portland Community Media Center

Board Meeting Agenda January 28, 2021

5:30pm - 7:30pm

Meet via [Zoom Conference](#)

- 1. 5:30 - 5:40**      **Welcome and Grounding Exercise** – Karim Hassanein
- 2. 5:40 - 5:50**      **Oregon Cultural Trust Presentation** – Aili Schreiner, Trust Manager | *Report Topic*
- 3. 5:50 - 6:00**      **Review and Approve: Financial Statements for Quarter Ended 12/31/2020** – Leslie Yan | *Action Item*
- 4. 6:00 - 6:05**      **Approve: Unitus Credit Cards for staff** – Leslie Yan | *Action Item*
  - Noah Dorsey - Facility Manager
  - Jim Bruce - Director of Information System
  - Jamie Plakos - Director of Media Services
- 5. 6:05 - 6:10**      **Approve: Leslie Yan as the proxy manager of Unitus Credit Account**– Leslie Yan | *Action Item*
- 6. 6:10 - 6:15**      **Approve Consent Agenda: November Board Meeting Minutes** – Karim Hassanein, Board | *Action Item*
- 7. 6:15 - 6:40**      **Board Meeting Discussion: Schedule and Purpose** – Andrew DeVigal | *Action Item*
  - Discuss frequency and day of week
  - Discuss purpose and what we want to get out of these meetings
- 8. 6:40 - 7:00**      **Development Update: 2020 Highlights** – Rebecca Burrell | *Report Topic*
- 9. 7:00 - 7:10**      **Governance Committee Update** – Andrew DeVigal | *Report Topic*
- 10. 7:10 - 7:20**      **Succession Planning Team Update** – Karim Hassanein & Elisa Barrios | *Report Topic*
- 11. 7:20 - 7:30**      **Community Comment** – Karim Hassanein | *Report Topic*

----- *Adjourn* -----

### Supporting Materials:

1. November Board Meeting Minutes
2. Financial Statements for Quarter Ended 12/31/2020
3. Development Report
4. Leadership Team Updates
5. Oregon Cultural Trust Presentation