



Open Signal Portland Community Media Center

Board Meeting Agenda June 25, 2020

5:30pm - 7:30pm

Meet via [Zoom Conference](#)

- 1. 5:30 - 5:40 Call to order, Roll Call, Introductions, Watch OCT testimony** – Karim Hassanein, board

- 2. 5:40 - 5:50 Consent Agenda** - Karim Hassanein, board - Action Items
 - A. Review and approve the last board meeting minutes
 - B. Approve May Financials

- 3. 5:50 - 6:00 Staff Updates on Ongoing Covid-19 Response** - Jenelle and staff leadership

- 4. 6:00 - 6:10 Safety and Wellness Committee Update (update on reopening plan)** - Leslie Yan and Jamie Plakos, staff

- 5. 6:10 - 6:25 Development Update** - Rebecca Burrell, Gloria Pitkin, and Justen Harn, staff

- 6. 6:25 - 6:45 Draft FY '21 Budget Presentation for Approval** - Leslie Yan, Jamie Plakos, and Justen Harn, staff

- 7. 6:45 - 7:00 Review and Update Board Reserve Financial Policy** - Leslie Yan and Justen Harn, staff **8.**

- 7:10 - 7:20 New Business** - Karim Hassanein, board

- 9. 7:20 - 7:30 Community Comment** - Karim Hassanein, board

----- *Adjourn* -----

Supporting Materials:

1. May 2020 Board Meeting Minutes
2. May Financial Report
3. Staff Leadership Update
4. Draft Production Safety Document
5. Draft Reopening Document
6. Development Update
7. Draft FY '21 Open Signal Budget
8. Draft Financial Policy Re: Board Designated Reserve

Open Signal Board Meeting Minutes

Date: 5/28/20

Meeting Lead: Karim Hassenian, President

Call to order and roll call

Board: Phoebe Ebright, Matt Jacobson, Evelyn Liu, Fiona McCann, Dawn Smallman, Tyasha