



Open Signal

Board Meeting Agenda May 13, 2021

5:30pm - 7:30pm

Meet via [Zoom Conference](#)

1. 5:30 - 5:45 Welcome New Board Members, Intros and Grounding Exercise – Karim Hassanein, Board **2.**

5:45 - 5:55 Shared Agreements – Karim Hassanein, Board | *Action Item*

3. 5:55 - 6:05 Oregon Cultural Trust Presentation – Aili Schreiner, Trust Manager | *Report Topic*

4. 6:05 - 6:10 Approve Consent Agenda: March Board Meeting Minutes, Leadership Team Report, Quarterly Financials, Development Report – Karim Hassanein, Board | *Action Item*

5. 6:10 - 6:15 Review and Approve Form 990 – Jamie Plakos, Staff | *Action Item* **6. 6:15 - 6:20 Approve**

Removing Leslie's Access to Bank Accounts – Jamie Plakos, Staff | *Action Item* **7. 6:20 - 6:35 Program**

Update: New Media Fellowship – Daniela Serna, Staff | *Report Topic*

8. 6:35 - 6:50 Leadership Team Update – Rebecca Burrell, Staff | *Report Topic*

- Finance & Fundraising Update
- Staffing shifts
- Investment in shared leadership

9. 6:50 - 7:00 Shared Leadership FY22 – Dawn Smallman & Karim Hassanein, Board | *Action Item*

10. 7:00 - 7:15 Board Retreat & Shared Board Leadership – Karim Hassanein | *Discussion Topic* •

- What is availability for a retreat this summer or fall?
- What would folks like to address at a retreat?

11. 7:15 - 7:20 Governance Recruitment Update – Andrew DeVigal, Board | *Report Topic*

12. 7:20 - 7:30 Community Comment – Karim Hassanein | *Report Topic*

----- *Adjourn* -----

Supporting Materials:

1. March Board Meeting Minutes
2. Financials
3. Leadership Team Report + Initial Results from Staff Survey
4. [Organizational Chart](#)
5. Development Report
6. Draft Form 990
7. Oregon Cultural Trust Presentation

Open Signal Board Meeting Minutes

Date: 3/11/21

Meeting Lead: Karim Hassanein, Board President

In Attendance:

Board: Karim Hassanein, Dawn Smallman, Evelyn Liu, Tyesha Snow, Fiona McCann, Andrew DeVigal