



Open Signal, Portland Community Media

Board Meeting Agenda

December 16, 2021 5:30p - 7:30p

1. **5:30 - 5:40** **Welcome/Introductions** - Karim Hassanein, Board
2. **5:40 - 5:45** **Consent Agenda** - Karim Hassanein, Board
Approve September 2021 Board Meeting Minutes - *Action Item*
3. **5:45 - 6:05** **Finance Update & Vote to Approve Budget Reforecast FY21** - Jennifer Fulwyler, Contract Controller - *Action Item*
4. **6:05 - 6:20** **Program Update** — Elisa Barrios, Staff - *Report Topic*
 - Communications Cohort, Nonprofit Training, Volunteer Training
 - Community Policy Meeting - January
4. **6:20 - 6:50** **Board Retreat Next Steps** - Rebecca Burrell, Staff & Karim Hassanein, Board - *Discussion Topic*
 - Refining communication between board and staff
 - Making decisions with shared leadership
 - Readiness to meet in person
 - Complete individual work plans by January 13, 2022
6. **6:50 - 7:00** **Development Report** - Alley Pezanoski-Browne, Staff - *Report Topic*
 - Willamette Week Give!Guide Nov 1 - Dec 31 - \$20,000 goal
 - Grants update
7. **7:00 - 7:10** **Executive Committee Report** - Andrew DeVigal, Board
 - New board member candidate - Andre Gray
 - [New Candidate Self Assessment Form Responses](#)
 - Bylaws progress
 - Board treasurer recruitment
8. **7:10 - 7:20** **Community Comment** - Karim Hassanein, Board
9. **7:20 - 7:30** **Shout-outs + Celebrations** - Karim Hassanein, Board

----- *Adjourn* -----

Supporting Materials:

- 1 September 2021 Board Meeting Minutes
- 2 Budget Reforecast FY21
- 3 September Board Retreat Follow-up
- 4 Development Report
- 5 New Candidate Self Assessment Form Responses