



# Open Signal

Board Meeting Agenda

May 12, 2022 5:30p - 7:30p

1. **5:30 - 5:40** **Welcome/Introductions** - Dawn Smallman, Board
2. **5:40 - 5:45** **Consent Agenda** - Dawn Smallman, Board
  - Approve March 2021 Board Meeting Minutes - *Action Item*
3. **5:45 - 6:00** **Finance Update** - Jennifer Fulwyler, Contract Controller
  - Approve financials through March 2022 - *Action Item*
  - Approve revised financial policies - *Action Item*
  - 990 Form - *for review only*
4. **6:00 - 6:15** **Approve Conflict of Interest Statement** - Andrew DeVigal, Board - *Action Item*
7. **6:15 - 6:30** **Program Update: Outside the Frame** - Jeff Oliver, Staff - - *Report Topic*
  - *Screening at OMSI - Thursday, June 2*
5. **6:30 - 6:40** **Development Update** — Rebecca Burrell, Staff
  - *Match Campaign Update - Report Topic*
  - *Upcoming Events - Report Topic*
    - *Music Video Makeathon - June 18*
    - *Cohort Screening - June 25*
    - *Other member meet-ups*
8. **6:40 - 6:50** **Community Comment** - Dawn Smallman, Board
9. **6:50 - 7:00** **Shout-outs + Celebrations** - Dawn Smallman, Board
10. **7:00 - 7:30** **Executive Session** - *Closed to public, board and staff only*

----- *Adjourn* -----

## Supporting Materials

- 1 March 2022 Board Meeting Minutes - *for approval*
- 2 March 2022 Financials - Balance Sheet and Profit & Loss Statement - *for approval*
- 3 Financial Policies - *for approval*
- 4 Draft Form 990 - for review only
- 5 Conflict of Interest Statement - *for approval*
- 6 May Development Update - for review only



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### Upcoming Events + Deadlines

May 5 - 19 - Summer Cohort Applications Open

Thursday, May 19, 6 - 7:30pm - Signal Share Membership Event: Staff Project Share (Online)

Thursday, June 2, 6 - 8:30pm - 360-degree Film Screening at OMSI Planetarium with Outside the Frame

Saturday, June 18, 10am - 8:20pm - Music Video Make-a-Thon, Screening at 7:30pm

Saturday, June 25, 4 - 6pm - 2022 Winter Cohort Screening (*Private event, RSVP to Rebecca if you want to attend*)

Saturday, July 16, 9am - 2pm - Community Swap

Friday, August 19, 6 - 8pm - Anniversary BBQ

**See more details and events online at [opensignalpdx.org/calendar](https://opensignalpdx.org/calendar)**

### Upcoming Board Meeting Dates 2022

Thursday, July 14, 2022

Thursday, September 8, 2022

Thursday, November 10, 2022