

Open Signal Board Meeting Minutes

Date: 5/13/21

Meeting Lead: Karim Hassanein, Board President

In Attendance:

Board: Karim Hassanein, Dawn Smallman, Tyesha Snow, Andrew DeVigal, Jessica Lagunas, Walle Brown

Staff: Jamie Plakos, Gloria Pitkin, Rebecca Burrell, Jim Bruce

Guests and Public: Dan Handleman, PC Peri, Elisabeth Perez, Rana DeBey, Aili Schreiner

Agenda Item	Discussion	Action Required/Next Steps
Meeting Opening Karim Hassanein	Presentation of Share Community Agreements. Discussion about how meeting attendees should work together respectfully, in collaboration and with empathy and respect for each other. Two examples shared: https://letsgather.in/gather-community-agreements/ City Bureau: https://www.citybureau.org/community-engagement-guidelines Welcome to our two new board members: Jessica Lagunas and Walle Brown!!!	None
Approval of consent agenda	Approval of consent agenda	Motion to approve: Smallman Second: DeVigal In favor: unanimous vote Opposed: none
Financial Jamie Plakos	Review and approve Form 990: J. Harn is still listed as an officer because he was still at the organization at the time the 990 covers. Ratios 82% program expenses. Public support dropped from 2018 by 1.3%.	Motion to approve: Smallman Second: Snow In favor: unanimous vote Opposed: none

	Plakos will swap in on the accounts to replace Leslie Yan who has left staff: on the bank, investment, 401k benefit accounts, benefit accounts, state officer for the OR ID and IL employees, Insurance accts, utility accounts.	
New Media Fellowship Daniela Sera Laura Camila Medina	<p>Program supports local artists on immersive tech, career skills, immersive media. First OS program to receive National Endowment for the Arts award. 14 artists have participated to date.</p> <p>Laura Camila Medina - Artist /Fellow shared their work in a variety of mediums, stopmotion, fine art, VR, animation, and more. The Fellowship was “a growing moment” in Laura’s career. Appreciated Daniela and Matt’s support during the program. Grateful for the experience and opportunities that came out of the Fellowship!</p>	No actions required.
Leadership Team updates Rebecca Burrell	<p>RB: OS got a \$50K grant from Miller Foundation - unrestricted funds.\$20K National Endowment for the Arts award.\$250K 2-year grant from City of Portland’s cannabis tax – will support Labs as they grow into supporting artists into building careers. With this money and PPP loans, staffing adjustments, etc.- we are emerging from Covid in excellent shape.</p> <p>RB: Staffing changes:</p> <p>Leslie Yan, moving to Multnomah County job - Jamie working with independent financial contractor to fill Yan’s immediate absence. Jamie Plakos is pivoting to Director of Operations role. Elisa Barrios will be taking over Community Media from Plakos. The shared leadership model is working in a fluid manner, efficient. Gloria Pitkin: leaving soon to attend masters program Burrell: starting masters program soon, so she is dropping to p/t hours. Fundraising will go to the new upcoming hire: Director of Philanthropy – all fundraising responsibilities. New upcoming hire:Community Media Administrator – board comms, helping with facility, etc.</p> <p>Looking to hire a contractor for day to day accounting needs Opening up a contract with founders of Fractured Atlas for consultancy work.</p> <p>Would like to take the budget funds set aside for ED and use it for shared leadership and other critical staff and contractor hiring needs.</p>	<p>Motion to approve: DeVigal</p> <p>Second: Snow</p> <p>In favor: unanimous vote</p> <p>Opposed: none</p>

	Vote: to approve the shared leadership team model for next fiscal year. Including directing the funds currently set aside for ED salary for training, consulting, etc. over the next year.	
<p>Community Comments & Responses</p> <p>Dan Handelman</p> <p>PC Peri</p> <p>Karim Hassanein</p>	<p>DH: Equity survey was done with only one day advance notice. Tried to get equity survey questions in advance, but wasn't able to receive survey questions. Questioned being mentioned during Shared Community Agreements at the start of the meeting.</p> <p>KH: In the last board meeting, many folks felt singled out (especially staff). Recognizing and acknowledging impacts is important, it's not only about intention. We want to approach dialogue in a more respectful way. You were mentioned because we are often in dialogue with you and people on staff and board felt the criticism was more personal than focused on the work – this impacted staff and board negatively.</p> <p>PP: Wanted to provide context “for the record.” Flying Focus did not respond to the equity survey. Says they have been addressing questions to the board for four years – and they “get crickets.”</p> <p>KH: Complimented PP and DH's work and showing up. Whenever they ask questions, board or staff follows up. From KH's experience, there's never been a question posed, that the board and staff hasn't responded to. If they feel differently, then we have to explore that. It's important that they see that we are individual humans, we are not an institution. KH approaches every conversation as dialogue. We can continue this conversation as needed.</p>	No actions required.
<p>Guest:</p> <p>Oregon Cultural Trust</p> <p>Aili Schreiner</p>	<p>OCT's funding comes through a tax credit. Oregonians realize that arts and culture is critical to the health of our state.</p> <p>600 arts & culture orgs funded by OCT during early covid days.</p> <p>OCT has several grant programs, OS has received grants from OCT.</p> <p>There is consistent funding for every county in OR</p> <p>Grants go to cultural partners, collaborative projects, Poet Laureate program</p> <p>How they raise money: taxpayers get to make a choice on where their taxes go by answering questions. You get to deduct the dollars you give to the Trust, by reducing your taxes by the same amount. Details are on their website. www.culturaltrust.org</p>	No actions required.

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