

Open Signal Board Meeting Minutes

Date: 7/8/21

Meeting Lead: Karim Hassanein, Board President

In Attendance:

Board: Karim Hassanein, Dawn Smallman, Evelyn Liu, Fiona McCann, Andrew DeVigal

Staff: Lozelle Mathai, Jamie Plakos, Elisa Barrios, Rebecca Burrell, Jeff Oliver, RaShaunda Brooks, Jessica Lagunas

Guests and Public: Dan Handelman, Jim Thompson (Producer)

Welcome, Into & Shared Agreements		
Approval of consent agenda	Approval of consent agenda	Motion to approve: McCann Second: DeVigal In favor: unanimous vote all present Opposed: none
Financial update Lozelle Mathai Jamie Plakos	April: net income \$193K, including operating expenses YTD for Our Story, Our Lives, Black Media Maker: \$11K Checking acct: \$850K \$101K in reserves May: net income \$132K Normal expenses Checking acct: \$812K \$101K in reserves (123 days of cash available)	
Producer update KatMeow Garcia (via recording)	Seasonal cohort program (serves underserved communities) 40 applications, 15 selected for participations	

Rebecca Burrell	Planning a member/producer party for our soft opening, including some volunteer awards, new t-shirt design	
Board Bylaws Andrew DeVigal	Self Nomination Interest Form sent out to three candidates Reviewing the conflict of interest agreement Vote: on current draft of Bylaws (pending attorney approval)	Motion to approve: Smallman Second: Lagunas In favor: unanimous vote all present Opposed: none
Equity update Elisa Barrios	Equity Report, main takeaways: Intersectional equity is supported by most staff, leaders, community members Feelings of isolation on staff: responses were mostly felt “included”, but high number on “sometimes” makes EB want to continue to work on this issue. Positive attitudes of community served/new centering of underserved community programs History of partnerships in the community- based organizations Positive response to the idea of community restorative sessions to help heal past histories, building trust Equity training for staff and board desired Update mission and vision statement to include LGBTQ+ community, the Disabled Community, Communities of Color	
Leadership Team update Rebecca Burrell	Received \$3K grant from Maybelle Clark McDonald Foundation- 2 years of matching funds Presented to City Council – Tyesha Snow and Walle Brown presented Our budget presented to them was on target Featured in NEA report on technology in art Hired a new Community Media staff member Still looking for a new Director of Philanthropy Elisa Barrios won the Emerging Leader Award for the Alliance of Community Media – a national award!	

Board protocols, Shared Leadership, Board Retreat	<p>Board meeting every other month – through the end of 2021 – vote to continue</p> <p>Board retreat is aiming for a weekend in September. Will cover topics like board shared leadership, connecting with staff and community.</p> <p>Smallman will step down as board secretary after 3 years in the role. If you are interested in nominating her replacement, please email Karim before the board retreat.</p>	<p>Motion to approve: Liu</p> <p>Second: DeVigal</p> <p>In favor: unanimous vote all present</p> <p>Opposed: none</p>
<p>Community Comment</p> <p>Alva (Producer)</p>	<p>Alva: Safe Harbor Hour Live broadcasts/cablecasts – Producers have been asking for this for years. Please include this in re-opening plans. Would like to host a live music jam show on Mondays (10-11pm) when musicians are available. Would like the ability to livestream on live channels, via cablecast live, also so people can come in via Zoom. Are cable drops still available? Might be cheaper to do it via an internet connection</p> <p>This would extend the OBS training. What is the status of being able to livestream from the multi camera unit?</p> <p>Elisa: thanks for bringing this up. Let's follow up together on these fronts!</p>	
Community Comment	<p>Jim: Concerned about the use of an application process to enter a cohort – will this be exclusionary? Will this reduce the training? Would the current, knowledgeable producers be able to help expand opportunities for training? Studio training and field training were both helpful in working on others' shows and in producing their own. Now that a full project is required as part of applying to train, that approach takes the opportunity for training away from those who wish to only train and work on others' projects</p> <p>Elisa: we've chosen the application process to ensure that the folks outlined in our grants agreement get the opportunity to get access to services. It achieves that more than the first come/first served approach we've used in the past. Loves his idea about producers volunteering to train folks – all producers are welcome to do that. Our series producers can get access to</p>	

	<p>equipment by filing out an application, to present a project ahead of time (and also identify themselves as members of those groups identified in our grants agreement if that's applicable.) People who just want to train (not create a project) – new camera kits will be available for them. Studio classes will be more led by community members – should free up the studio time. As we roll out our new procedures, and talk about them at the member meetup, let's discuss more – we're likely on a similar page.</p> <p>Handelman: Please consider a Board retreat hybrid event. Flying Focus got a MHCRC grant. Community wants to have input on bylaws – can community/producers have access to comment while the legal response is pending?</p> <p>Member meetup interface that presents project was frustrating because you couldn't call in via phone to participate in the video portion.</p>	