

Public Facility Safety Policies

As a public center we care deeply about providing a safe space for our community and staff. We have implemented new guidelines to support health safety protocols for everyone utilizing Open Signal's facility. **Effective 06/09/22:**

Public Days: CLOSED

Studio Use: By appointment only

Field Equipment Use: By appointment only

Program Ingest: By appointment only

Face Masks: Required** indoors for ages 5+

Health Requirements: Must not be experiencing cold symptoms, anyone with a temperature over 99.9° Fahrenheit will be sent home

Exposure Requirements: If recently exposed to someone assumed to be positive for COVID-19, a negative test result at least 7 days after exposure is required

The health and safety of our producers and staff is our highest priority. Studio and building use is subject to change according to COVID-19 safety protocols and state recommendations.

**Mask Exceptions

Masks may be removed while eating or drinking. Masks may be removed while on camera if the person is able to provide:

- a. Proof of full COVID-19 vaccination status. Full COVID-19 vaccination status is considered the main vaccine plus the recommended booster.
- OR**
- b. A negative COVID-19 test result taken within 48 hours of visiting Open Signal. A timestamped photo of a home test is acceptable. A list of free testing sites is linked at the end of this document.

Contact Tracing

Anyone entering the building will be asked to sign-in by a staff member before entering the facility. During the sign-in process you will be asked to provide:

- Your name
- Phone Number (or email if you do not have a phone number)

You will also be asked to sign out upon your departure from the building. This information is collected for contact tracing purposes. Your personal information will be securely stored and not shared.

Reporting Exposure

It is in the best interest of the safety of our community to immediately report any potential exposure to COVID-19 or onset of COVID-like symptoms within 14 days of visiting Open Signal. To report exposure, reach out to hr@opensignalpdx.org. We will not provide the identity of exposed individuals unless authorized to do so by the individual.

Additional Information

Equipment Checkouts

Appointments are set for 30-minute time blocks by calling the front desk at (503) 288-1515.

Studio Use

Appointments are set by contacting the front desk via phone (503) 288-1515. Due to staff limitations, all members of the crew are required to arrive at the same time. You won't be let into the studio until all members of your party arrive.

Studio Physical Distancing Recommendations

1. Only crew and guests working with the scheduled studio show are allowed in the Studio.
2. Production crews and talent must work with studio staff to maintain physical distancing of no less than six feet whenever possible.
3. Physical contact with others, such as handshakes, hugs, etc. should be avoided.

For information about testing sites, please visit this site:

[Free COVID-19 Testing Sites in Oregon](#)